



RESOURCE - Resources Directorate

Directorate Summary

	Revised Budget	Projected Outturn	Variance
Direct Expenditure	7,631,137	11,694,731	4,063,593
Income	(10,396,020)	(12,027,167)	(1,631,147)
Total Directly Controllable (Income)/Expenditure	(2,764,883)	(332,437)	2,432,446
Indirect Expenditure	10,014,230	12,337,073	2,322,843
Net (Income)/Expenditure	7,249,347	12,004,636	4,755,289

Service: Resources Caseworker	Revised Budget	Projected Outturn	Variance
Direct Expenditure	1,738,640	1,772,016	33,376
Income	(3,153,550)	(3,129,271)	24,279
Total Directly Controllable (Income)/Expenditure	(1,414,910)	(1,357,256)	57,654
Indirect Expenditure	955,900	1,111,078	155,178
Net (Income)/Expenditure	(459,010)	(246,178)	212,832

Service Comments:

Salary costs were pro-rated from August 2020 when the cost centre was created, however other costs have been transferred from budget codes that were charged for staff in earlier periods prior to August without the associated budget so budget is not reflective of overall budget for staffing.

Service: Corporate Financial	Revised Budget	Projected Outturn	Variance
Direct Expenditure	175,380	229,354	53,974
Income	(150,000)	(150,000)	0
Total Directly Controllable (Income)/Expenditure	25,380	79,354	53,974
Indirect Expenditure	252,000	251,943	(57)
Net (Income)/Expenditure	277,380	331,297	53,917

Service Comments:

Service: Corporate Services	Revised Budget	Projected Outturn	Variance
Direct Expenditure	449,170	770,633	321,463
Income	(121,200)	(121,200)	0
Total Directly Controllable (Income)/Expenditure	327,970	649,433	321,463
Indirect Expenditure	687,490	677,595	(9,896)
Net (Income)/Expenditure	1,015,460	1,327,027	311,567

Service Comments:

There was a salary reallocation to take account of miscodings in the past period, due to Phase A the salary budgets are not in the correct areas.



RESOURCE - Resources Directorate

Service: Feasibility Studies	Revised Budget	Projected Outturn	Variance
Direct Expenditure	40,000	4,017	(35,983)
Total Directly Controllable (Income)/Expenditure	40,000	4,017	(35,983)
Indirect Expenditure	470	470	0
Net (Income)/Expenditure	40,470	4,487	(35,983)

Service Comments:

Service: Lead Specialist - Finance	Revised Budget	Projected Outturn	Variance
Direct Expenditure	865,330	1,157,543	292,213
Income	(1,056,230)	(1,056,230)	0
Total Directly Controllable (Income)/Expenditure	(190,900)	101,313	292,213
Indirect Expenditure	143,610	139,583	(4,027)
Net (Income)/Expenditure	(47,290)	240,896	288,186

Service Comments:

Agency costs incurred as a result of a vacant post is higher than the budget for the substantive post and salary allocations do not match budget.

Service: Lead Specialist - HR	Revised Budget	Projected Outturn	Variance
Direct Expenditure	415,970	619,634	203,664
Income	(702,210)	(702,210)	0
Total Directly Controllable (Income)/Expenditure	(286,240)	(82,576)	203,664
Indirect Expenditure	109,490	84,514	(24,976)
Net (Income)/Expenditure	(176,750)	1,938	178,688

Service Comments:

Service: Lead Specialist - ICT	Revised Budget	Projected Outturn	Variance
Direct Expenditure	1,277,090	1,559,906	282,816
Income	(1,526,670)	(1,527,170)	(500)
Total Directly Controllable (Income)/Expenditure	(249,580)	32,736	282,316
Indirect Expenditure	291,780	419,535	127,755
Net (Income)/Expenditure	42,200	452,271	410,071

Service Comments:

Business systems are paid for by relevant business area unless there is no obvious system owner. Forecast overspend is largely driven by a Lead Specialist vacancy in ICT through the first half of the year, plus external support bought in for ERP "Business World" and the ICT Windows 10 rollout project: System Administrator role backfill and post-project Defect fixing and enhancement delivery, for ERP 'Business World' (£122k) Consultancy support of Windows 10/laptop rollout and associated access tidy-up works (£68k) Consultant to backfill ICT Lead Specialist vacancy and costs to recruit new lead (£59k).



RESOURCE - Resources Directorate

Service: Lead Specialist - Information Governance	Revised Budget	Projected Outturn	Variance
Direct Expenditure	69,020	86,841	17,821
Income	(72,610)	(72,610)	0
Total Directly Controllable (Income)/Expenditure	(3,590)	14,231	17,821
Indirect Expenditure	7,920	7,862	(58)
Net (Income)/Expenditure	4,330	22,092	17,762

Service Comments:

Service: Insurance Revenue Account	Revised Budget	Projected Outturn	Variance
Direct Expenditure	826,490	838,282	11,792
Income	(832,710)	(153,344)	679,366
Total Directly Controllable (Income)/Expenditure	(6,220)	684,937	691,157
Indirect Expenditure	6,220	6,220	0
Net (Income)/Expenditure	0	691,157	691,157

Service Comments:

The insurance revenue account will be recharged across services at the end of the financial year.

Service: ICT Investment and Renewal Fund	Revised Budget	Projected Outturn	Variance
Income	(893,250)	(893,250)	0
Total Directly Controllable (Income)/Expenditure	(893,250)	(893,250)	0
Indirect Expenditure	914,440	914,440	0
Net (Income)/Expenditure	21,190	21,190	0

Service Comments:

Service: Lead Specialist - Legal	Revised Budget	Projected Outturn	Variance
Direct Expenditure	933,160	993,015	59,855
Income	(1,404,720)	(1,322,948)	81,772
Total Directly Controllable (Income)/Expenditure	(471,560)	(329,933)	141,627
Indirect Expenditure	244,960	198,821	(46,139)
Net (Income)/Expenditure	(226,600)	(131,112)	95,488

Service Comments:

Service: Miscellaneous Expenses	Revised Budget	Projected Outturn	Variance
Direct Expenditure	323,727	3,322,607	2,998,880
Income	(15,240)	(2,344,507)	(2,329,267)
Total Directly Controllable (Income)/Expenditure	308,487	978,101	669,613
Indirect Expenditure	612,130	1,134,607	522,477
Net (Income)/Expenditure	920,617	2,112,707	1,192,090

Service Comments:

A significant amount of income has been received from Central Government over the past two months, some of which is directly passed on to business and will reduce the amount shown in this area. Work is underway to identify the income that will help offset our own pressures.



RESOURCE - Resources Directorate

Service: Other Employee Costs	Revised Budget	Projected Outturn	Variance
Direct Expenditure	517,160	340,884	(176,276)
Income	(467,630)	(554,427)	(86,797)
Total Directly Controllable (Income)/Expenditure	49,530	(213,542)	(263,072)
Indirect Expenditure	50,160	49,710	(450)
Net (Income)/Expenditure	99,690	(163,832)	(263,522)

Service Comments:

Service: Unallocatable Central Overhead	Revised Budget	Projected Outturn	Variance
Indirect Expenditure	5,737,660	7,340,697	1,603,037
Net (Income)/Expenditure	5,737,660	7,340,697	1,603,037

Service Comments:

Pension cost has been incurred for 3 years, there is a below the line transfer from reserves to cover this cost.



SERVICES - Service Delivery Directorate

Directorate Summary

	<u>Revised Budget</u>	<u>Projected Outturn</u>	<u>Variance</u>
Direct Expenditure	66,522,575	62,589,994	(3,932,581)
Income	(63,017,260)	(51,969,960)	11,047,300
Total Directly Controllable (Income)/Expenditure	3,505,315	10,620,034	7,114,719
Indirect Expenditure	14,420,000	14,460,687	40,687
Net (Income)/Expenditure	17,925,315	25,080,721	7,155,406

Service: Building Control	<u>Revised Budget</u>	<u>Projected Outturn</u>	<u>Variance</u>
Direct Expenditure	742,240	833,415	91,175
Income	(503,500)	(332,232)	171,268
Total Directly Controllable (Income)/Expenditure	238,740	501,183	262,443
Indirect Expenditure	127,090	122,862	(4,228)
Net (Income)/Expenditure	365,830	624,045	258,215

Service Comments:

Agency and consultants costs covering posts which will be shortly resolved due to appointments post FG phase B. BC fees down due to difficult business conditions and covid.

Service: Building Maintenance	<u>Revised Budget</u>	<u>Projected Outturn</u>	<u>Variance</u>
Direct Expenditure	3,745,510	3,650,111	(95,399)
Income	(4,058,890)	(3,963,275)	95,615
Total Directly Controllable (Income)/Expenditure	(313,380)	(313,165)	215
Indirect Expenditure	361,250	334,772	(26,478)
Net (Income)/Expenditure	47,870	21,607	(26,263)

Service Comments:

Service: Business Rates	<u>Revised Budget</u>	<u>Projected Outturn</u>	<u>Variance</u>
Direct Expenditure	193,050	202,845	9,795
Income	(258,910)	(64,410)	194,500
Total Directly Controllable (Income)/Expenditure	(65,860)	138,435	204,295
Indirect Expenditure	42,940	42,804	(136)
Net (Income)/Expenditure	(22,920)	181,239	204,159

Service Comments:

COVID has affected recovery and the income and expenditure that results from Court action. Other expenditure will be incurred at annual billing.



SERVICES - Service Delivery Directorate

Service: Traveller Caravan Sites	Revised Budget	Projected Outturn	Variance
Direct Expenditure	106,530	58,838	(47,692)
Income	(210,090)	(40,649)	169,441
Total Directly Controllable (Income)/Expenditure	(103,560)	18,189	121,749
Indirect Expenditure	25,520	10,615	(14,905)
Net (Income)/Expenditure	(78,040)	28,804	106,844

Service Comments:

Service: Town Centre CCTV	Revised Budget	Projected Outturn	Variance
Direct Expenditure	80,370	66,662	(13,708)
Total Directly Controllable (Income)/Expenditure	80,370	66,662	(13,708)
Indirect Expenditure	20,330	19,390	(940)
Net (Income)/Expenditure	100,700	86,052	(14,648)

Service Comments:

Service: Cemeteries	Revised Budget	Projected Outturn	Variance
Direct Expenditure	223,120	169,965	(53,155)
Income	(78,230)	(69,025)	9,205
Total Directly Controllable (Income)/Expenditure	144,890	100,940	(43,950)
Indirect Expenditure	98,090	86,817	(11,273)
Net (Income)/Expenditure	242,980	187,757	(55,223)

Service Comments:

Generally on budget for the year

Service: Civil Emergencies	Revised Budget	Projected Outturn	Variance
Direct Expenditure	56,480	54,632	(1,848)
Total Directly Controllable (Income)/Expenditure	56,480	54,632	(1,848)
Indirect Expenditure	4,960	4,490	(470)
Net (Income)/Expenditure	61,440	59,122	(2,318)

Service Comments:



SERVICES - Service Delivery Directorate

Service: Crematorium	Revised Budget	Projected Outturn	Variance
Direct Expenditure	700,960	691,676	(9,284)
Income	(1,697,210)	(1,555,066)	142,144
Total Directly Controllable (Income)/Expenditure	(996,250)	(863,390)	132,860
Indirect Expenditure	179,390	451,609	272,219
Net (Income)/Expenditure	(816,860)	(411,781)	405,079

Service Comments:

The service has incurred around £20,000 of additional costs due to covid. In addition, the new cremator maintenance contract is not yet signed. The new build has resulted in an increase in depreciation costs of £263,670.

Service: Council Tax	Revised Budget	Projected Outturn	Variance
Direct Expenditure	657,630	710,382	52,752
Income	(290,000)	(159,169)	130,831
Total Directly Controllable (Income)/Expenditure	367,630	551,212	183,582
Indirect Expenditure	164,780	150,683	(14,097)
Net (Income)/Expenditure	532,410	701,895	169,485

Service Comments:

COVID has reduced recovery action. This has a consequence on expenditure on court costs and income from recovered costs. COVID has reduced expenditure on inspections and attendance on training courses as these have been substantially suspended. Some costs linked to annual billing will only occur in the last quarter.

Service: Customer Services	Revised Budget	Projected Outturn	Variance
Direct Expenditure	297,910	333,763	35,853
Income	(453,570)	(453,570)	0
Total Directly Controllable (Income)/Expenditure	(155,660)	(119,807)	35,853
Indirect Expenditure	87,710	90,791	3,081
Net (Income)/Expenditure	(67,950)	(29,016)	38,934

Service Comments:

Service: Day Services	Revised Budget	Projected Outturn	Variance
Direct Expenditure	452,640	566,839	114,199
Income	(160,610)	(81,161)	79,449
Total Directly Controllable (Income)/Expenditure	292,030	485,679	193,649
Indirect Expenditure	266,330	205,064	(61,266)
Net (Income)/Expenditure	558,360	690,743	132,383

Service Comments:



SERVICES - Service Delivery Directorate

Service: Development Control	Revised Budget	Projected Outturn	Variance
Direct Expenditure	1,986,030	2,308,152	322,122
Income	(1,753,380)	(1,543,440)	209,940
Total Directly Controllable (Income)/Expenditure	232,650	764,712	532,062
Indirect Expenditure	597,810	601,552	3,742
Net (Income)/Expenditure	830,460	1,366,264	535,804

Service Comments:

Fees are under budget due to covid situation. although the business remains strong. Over on agency to cover off vacant posts. Planning appeals expenses aren't budgeted for although costs are recovered where PI are withdrawn.

Service: Digital Services	Revised Budget	Projected Outturn	Variance
Direct Expenditure	209,520	259,326	49,806
Total Directly Controllable (Income)/Expenditure	209,520	259,326	49,806
Indirect Expenditure	29,250	30,167	917
Net (Income)/Expenditure	238,770	289,493	50,723

Service Comments:

Service: Emergency Communications	Revised Budget	Projected Outturn	Variance
Direct Expenditure	257,470	230,216	(27,254)
Income	(451,430)	(415,718)	35,712
Total Directly Controllable (Income)/Expenditure	(193,960)	(185,502)	8,458
Indirect Expenditure	70,170	69,894	(276)
Net (Income)/Expenditure	(123,790)	(115,608)	8,182

Service Comments:

One change to budget as order to be placed for equipment of approximately £10,000.

Service: EMI Services	Revised Budget	Projected Outturn	Variance
Direct Expenditure	188,310	249,555	61,245
Income	(129,340)	(92,163)	37,177
Total Directly Controllable (Income)/Expenditure	58,970	157,392	98,422
Indirect Expenditure	52,400	50,425	(1,975)
Net (Income)/Expenditure	111,370	207,817	96,447

Service Comments:

Service: Engineering and Transportation Services	Revised Budget	Projected Outturn	Variance
Direct Expenditure	293,000	214,575	(78,425)
Income	(398,170)	(253,943)	144,227
Total Directly Controllable (Income)/Expenditure	(105,170)	(39,368)	65,802
Indirect Expenditure	63,600	61,514	(2,086)
Net (Income)/Expenditure	(41,570)	22,145	63,715

Service Comments:

**SERVICES - Service Delivery Directorate**

Service: Environmental Health	Revised Budget	Projected Outturn	Variance
Direct Expenditure	584,110	770,410	186,300
Income	(107,830)	(60,211)	47,619
Total Directly Controllable (Income)/Expenditure	476,280	710,199	233,919
Indirect Expenditure	277,260	284,727	7,467
Net (Income)/Expenditure	753,540	994,926	241,386

Service Comments:

Salary allocations and expenditure being investigated as showing an overspend.

Service: Family Support Programme	Revised Budget	Projected Outturn	Variance
Direct Expenditure	432,760	476,161	43,401
Income	(421,900)	(379,848)	42,052
Total Directly Controllable (Income)/Expenditure	10,860	96,313	85,453
Indirect Expenditure	95,410	96,027	617
Net (Income)/Expenditure	106,270	192,340	86,070

Service Comments:

The income for FSP comes from SCC and is dependent on us signing the service level agreement. This has to be approved by Joint Committee on 17 March. Following their agreement we will receive payment. A letter of confirmation of funding from Surrey has been received.

Service: Fleet Management	Revised Budget	Projected Outturn	Variance
Direct Expenditure	840,480	500,934	(339,546)
Income	(2,580,460)	(2,091,566)	488,894
Total Directly Controllable (Income)/Expenditure	(1,739,980)	(1,590,632)	149,348
Indirect Expenditure	1,755,100	1,605,675	(149,425)
Net (Income)/Expenditure	15,120	15,043	(77)

Service Comments:

Service: Food Safety	Revised Budget	Projected Outturn	Variance
Direct Expenditure	311,260	301,990	(9,270)
Income	(1,580)	(40,727)	(39,147)
Total Directly Controllable (Income)/Expenditure	309,680	261,263	(48,417)
Indirect Expenditure	65,390	65,676	286
Net (Income)/Expenditure	375,070	326,939	(48,131)

Service Comments:

There is an underspend in the food safety budget due to a salary saving on a vacant post. The post has not been backfilled with agency as planned as unable to conduct inspections due to covid-19 for significant period of the year.



SERVICES - Service Delivery Directorate

Service: Guildford House	Revised Budget	Projected Outturn	Variance
Direct Expenditure	345,890	238,309	(107,581)
Income	(83,330)	(33,184)	50,146
Total Directly Controllable (Income)/Expenditure	262,560	205,125	(57,435)
Indirect Expenditure	137,120	131,108	(6,012)
Net (Income)/Expenditure	399,680	336,233	(63,447)

Service Comments:

Service: Guildhall	Revised Budget	Projected Outturn	Variance
Direct Expenditure	109,940	80,685	(29,255)
Income	(39,060)	(14,482)	24,578
Total Directly Controllable (Income)/Expenditure	70,880	66,203	(4,677)
Indirect Expenditure	75,570	50,693	(24,877)
Net (Income)/Expenditure	146,450	116,896	(29,554)

Service Comments:

Service: Housing Benefits	Revised Budget	Projected Outturn	Variance
Direct Expenditure	28,583,160	26,270,964	(2,312,196)
Income	(28,374,100)	(25,902,040)	2,472,060
Total Directly Controllable (Income)/Expenditure	209,060	368,924	159,864
Indirect Expenditure	227,190	221,325	(5,865)
Net (Income)/Expenditure	436,250	590,250	154,000

Service Comments:

COVID has affected some activities - training and external checking. Some expenditure is linked to annual uprating and will be in the last quarter.

Service: Corporate Health and Safety	Revised Budget	Projected Outturn	Variance
Direct Expenditure	146,490	145,707	(783)
Income	(156,330)	(155,497)	833
Total Directly Controllable (Income)/Expenditure	(9,840)	(9,790)	50
Indirect Expenditure	19,040	18,823	(217)
Net (Income)/Expenditure	9,200	9,034	(166)

Service Comments:



SERVICES - Service Delivery Directorate

Service: Homelessness Support	Revised Budget	Projected Outturn	Variance
Direct Expenditure	783,220	963,620	180,400
Income	(35,000)	(791,740)	(756,740)
Total Directly Controllable (Income)/Expenditure	748,220	171,880	(576,340)
Indirect Expenditure	109,670	110,524	854
Net (Income)/Expenditure	857,890	282,405	(575,485)

Service Comments:

Unspent Central Government grant funding will be either carried forward into the following financial year, or transferred into the reserve to support future homelessness prevention.

Extra costs due 'Everyone in' directive . Extra costs for winter weather being met by short term funding until 31 March 2021. Have been awarded an additional winter weather grant. May be future overspend due to embargo on evictions from the private rented sector. Due to more local Domestic abuse cases remaining in their homes due to pandemic likely to be an overspend. Costs related to the Sanctuary scheme will be met by the Flexible Homeless Grant (FHG). This budget will need to be reviewed due to implementation of Domestic Abuse Bill April 2021.

Service: Housing Advice	Revised Budget	Projected Outturn	Variance
Direct Expenditure	350,070	350,012	(58)
Total Directly Controllable (Income)/Expenditure	350,070	350,012	(58)
Indirect Expenditure	90	165	75
Net (Income)/Expenditure	350,160	350,177	17

Service Comments:

Service: Affordable Housing	Revised Budget	Projected Outturn	Variance
Direct Expenditure	89,670	113,173	23,503
Total Directly Controllable (Income)/Expenditure	89,670	113,173	23,503
Indirect Expenditure	24,520	24,303	(217)
Net (Income)/Expenditure	114,190	137,476	23,286

Service Comments:

Temporary cover for Housing Development Post until recruitment. To be completed by 31./03 end of FG transition. Increases in valuation and survey costs due to additional properties purchased under NSAP bid.

Service: Housing Surveying	Revised Budget	Projected Outturn	Variance
Direct Expenditure	672,960	668,514	(4,446)
Income	(781,550)	(683,380)	98,170
Total Directly Controllable (Income)/Expenditure	(108,590)	(14,866)	93,724
Indirect Expenditure	108,350	107,177	(1,173)
Net (Income)/Expenditure	(240)	92,311	92,551

Service Comments:



SERVICES - Service Delivery Directorate

Service: Land Charges	Revised Budget	Projected Outturn	Variance
Direct Expenditure	218,770	209,645	(9,125)
Income	(266,060)	(283,953)	(17,893)
Total Directly Controllable (Income)/Expenditure	(47,290)	(74,308)	(27,018)
Indirect Expenditure	33,620	32,528	(1,092)
Net (Income)/Expenditure	(13,670)	(41,780)	(28,110)

Service Comments:

Service: Land Drainage	Revised Budget	Projected Outturn	Variance
Direct Expenditure	320	65	(255)
Total Directly Controllable (Income)/Expenditure	320	65	(255)
Indirect Expenditure	294,650	167,465	(127,185)
Net (Income)/Expenditure	294,970	167,530	(127,440)

Service Comments:

Service: Leisure and Community	Revised Budget	Projected Outturn	Variance
Direct Expenditure	21,460	19,429	(2,031)
Income	(9,580)	(9,561)	19
Total Directly Controllable (Income)/Expenditure	11,880	9,868	(2,012)
Indirect Expenditure	103,480	84,872	(18,608)
Net (Income)/Expenditure	115,360	94,740	(20,620)

Service Comments:

Service: Leisure Play	Revised Budget	Projected Outturn	Variance
Direct Expenditure	211,050	122,616	(88,434)
Income	(38,500)	(9,677)	28,823
Total Directly Controllable (Income)/Expenditure	172,550	112,939	(59,611)
Indirect Expenditure	43,240	42,032	(1,208)
Net (Income)/Expenditure	215,790	154,971	(60,819)

Service Comments:

Service: Leisure Rangers	Revised Budget	Projected Outturn	Variance
Direct Expenditure	204,280	172,982	(31,298)
Total Directly Controllable (Income)/Expenditure	204,280	172,982	(31,298)
Indirect Expenditure	26,980	36,005	9,025
Net (Income)/Expenditure	231,260	208,987	(22,273)

Service Comments:

Vacancies held as a result of FG and some activities curtailed by COVID. This has resulted in a projected underspend.



SERVICES - Service Delivery Directorate

Service: Leisure Sports	Revised Budget	Projected Outturn	Variance
Direct Expenditure	88,190	51,265	(36,925)
Income	(1,500)	(4,900)	(3,400)
Total Directly Controllable (Income)/Expenditure	86,690	46,365	(40,325)
Indirect Expenditure	14,920	14,545	(375)
Net (Income)/Expenditure	101,610	60,910	(40,700)

Service Comments:

Service: Licensing	Revised Budget	Projected Outturn	Variance
Direct Expenditure	257,980	315,609	57,629
Income	(193,990)	(176,480)	17,510
Total Directly Controllable (Income)/Expenditure	63,990	139,129	75,139
Indirect Expenditure	98,150	107,503	9,353
Net (Income)/Expenditure	162,140	246,632	84,492

Service Comments:

Service: Major Projects	Revised Budget	Projected Outturn	Variance
Direct Expenditure	1,935,806	1,433,788	(502,018)
Total Directly Controllable (Income)/Expenditure	1,935,806	1,433,788	(502,018)
Indirect Expenditure	170,840	170,257	(583)
Net (Income)/Expenditure	2,106,646	1,604,045	(502,601)

Service Comments:

Service: MOT Bay	Revised Budget	Projected Outturn	Variance
Direct Expenditure	103,630	83,217	(20,413)
Income	(154,070)	(92,048)	62,022
Total Directly Controllable (Income)/Expenditure	(50,440)	(8,832)	41,608
Indirect Expenditure	52,650	52,257	(393)
Net (Income)/Expenditure	2,210	43,425	41,215

Service Comments:

Income reduced due to covid impacts on testing and inspection

Service: Community Meals and Transport	Revised Budget	Projected Outturn	Variance
Direct Expenditure	299,250	298,534	(716)
Income	(156,090)	(233,796)	(77,706)
Total Directly Controllable (Income)/Expenditure	143,160	64,738	(78,422)
Indirect Expenditure	53,540	52,898	(642)
Net (Income)/Expenditure	196,700	117,636	(79,064)

Service Comments:



SERVICES - Service Delivery Directorate

Service: Guildford Museum	Revised Budget	Projected Outturn	Variance
Direct Expenditure	436,390	395,890	(40,500)
Income	(31,110)	(7,605)	23,505
Total Directly Controllable (Income)/Expenditure	405,280	388,285	(16,995)
Indirect Expenditure	205,910	347,066	141,156
Net (Income)/Expenditure	611,190	735,351	124,161

Service Comments:

Additional building repairs have been required by asset management which do not meet the budget, traditionally the budget has been provided by asset management to meet the costs. Additional items have been required to address covid controls. These are the principle reasons behind the overspend.

Service: Off Street Parking	Revised Budget	Projected Outturn	Variance
Direct Expenditure	3,399,780	3,279,756	(120,024)
Income	(10,379,740)	(3,601,248)	6,778,492
Total Directly Controllable (Income)/Expenditure	(6,979,960)	(321,493)	6,658,467
Indirect Expenditure	2,296,930	1,974,196	(322,734)
Net (Income)/Expenditure	(4,683,030)	1,652,704	6,335,734

Service Comments:

Incomes affected by Covid

Service: On Street Parking	Revised Budget	Projected Outturn	Variance
Direct Expenditure	1,264,720	1,092,122	(172,598)
Income	(1,826,680)	(931,140)	895,540
Total Directly Controllable (Income)/Expenditure	(561,960)	160,982	722,942
Indirect Expenditure	225,710	202,204	(23,506)
Net (Income)/Expenditure	(336,250)	363,187	699,437

Service Comments:

Impacts of Covid on income lines and some cost lines. Agency agreements payments assumed to not occur due to insufficient revenue.

Service: Ordnance Survey and Mapping	Revised Budget	Projected Outturn	Variance
Direct Expenditure	3,540	5,435	1,895
Total Directly Controllable (Income)/Expenditure	3,540	5,435	1,895
Indirect Expenditure	4,530	813	(3,717)
Net (Income)/Expenditure	8,070	6,248	(1,822)

Service Comments:

**SERVICES - Service Delivery Directorate**

Service: Countryside and Parks Services	Revised Budget	Projected Outturn	Variance
Direct Expenditure	3,497,130	3,034,742	(462,388)
Income	(1,277,740)	(1,155,302)	122,438
Total Directly Controllable (Income)/Expenditure	2,219,390	1,879,440	(339,950)
Indirect Expenditure	1,705,550	2,195,978	490,428
Net (Income)/Expenditure	3,924,940	4,075,417	150,477

Service Comments:

Forecast to be on budget as there have been a number of vacancies this year.

Service: Park and Ride Service	Revised Budget	Projected Outturn	Variance
Direct Expenditure	552,300	355,828	(196,472)
Income	(37,500)	24,375	61,875
Total Directly Controllable (Income)/Expenditure	514,800	380,203	(134,597)
Indirect Expenditure	328,820	194,451	(134,369)
Net (Income)/Expenditure	843,620	574,654	(268,966)

Service Comments:

There are depreciation savings of £114k in the Spectrum service and transport related savings of £192,000 at Onslow Park and Ride as the contribution to the bus service has been waived for 2020-21 due to Covid.

Service: Policy, Community and Events	Revised Budget	Projected Outturn	Variance
Direct Expenditure	1,267,999	823,268	(444,731)
Income	(60,760)	(25,713)	35,047
Total Directly Controllable (Income)/Expenditure	1,207,239	797,555	(409,684)
Indirect Expenditure	222,960	191,444	(31,516)
Net (Income)/Expenditure	1,430,199	989,000	(441,199)

Service Comments:

Salary savings due to 2 vacant posts. CIL savings this year but consultants in place and need to carry over budget to next year. Neighbourhood plans income delayed re Covid.

Service: Private Sector Housing	Revised Budget	Projected Outturn	Variance
Direct Expenditure	685,190	592,359	(92,831)
Income	(411,130)	(521,832)	(110,702)
Total Directly Controllable (Income)/Expenditure	274,060	70,527	(203,533)
Indirect Expenditure	128,800	129,778	978
Net (Income)/Expenditure	402,860	200,305	(202,555)

Service Comments:

Salary underspend due to vacant post - private sector housing manager.



SERVICES - Service Delivery Directorate

Service: Project Aspire	Revised Budget	Projected Outturn	Variance
Direct Expenditure	0	0	0
Income	0	0	0
Total Directly Controllable (Income)/Expenditure	0	0	0
Net (Income)/Expenditure	0	0	0

Service Comments:

Service: Public Conveniences	Revised Budget	Projected Outturn	Variance
Direct Expenditure	232,430	181,534	(50,896)
Income	(12,050)	(12,050)	0
Total Directly Controllable (Income)/Expenditure	220,380	169,484	(50,896)
Indirect Expenditure	130,840	123,015	(7,825)
Net (Income)/Expenditure	351,220	292,499	(58,721)

Service Comments:

Service: Public Health	Revised Budget	Projected Outturn	Variance
Direct Expenditure	76,570	64,653	(11,917)
Total Directly Controllable (Income)/Expenditure	76,570	64,653	(11,917)
Indirect Expenditure	7,780	7,105	(675)
Net (Income)/Expenditure	84,350	71,758	(12,592)

Service Comments:

Service: Refuse and Recycling	Revised Budget	Projected Outturn	Variance
Direct Expenditure	3,251,250	3,444,996	193,746
Income	(765,140)	(790,916)	(25,776)
Total Directly Controllable (Income)/Expenditure	2,486,110	2,654,080	167,970
Indirect Expenditure	1,490,320	1,523,323	33,003
Net (Income)/Expenditure	3,976,430	4,177,403	200,973

Service Comments:

Agency spend negatively affected by covid impacts

Service: River Control	Revised Budget	Projected Outturn	Variance
Direct Expenditure	17,740	106,751	89,011
Total Directly Controllable (Income)/Expenditure	17,740	106,751	89,011
Indirect Expenditure	9,500	29,320	19,820
Net (Income)/Expenditure	27,240	136,071	108,831

Service Comments:



SERVICES - Service Delivery Directorate

Service: Roads and Footpaths	Revised Budget	Projected Outturn	Variance
Direct Expenditure	3,580	1,515	(2,065)
Total Directly Controllable (Income)/Expenditure	3,580	1,515	(2,065)
Indirect Expenditure	106,110	81,534	(24,576)
Net (Income)/Expenditure	109,690	83,048	(26,642)

Service Comments:

Service: Snow and Ice	Revised Budget	Projected Outturn	Variance
Direct Expenditure	3,080	655	(2,425)
Income	(55,140)	(9,190)	45,950
Total Directly Controllable (Income)/Expenditure	(52,060)	(8,535)	43,525
Indirect Expenditure	30,940	45,062	14,122
Net (Income)/Expenditure	(21,120)	36,527	57,647

Service Comments:

Service: SPA Sites	Revised Budget	Projected Outturn	Variance
Direct Expenditure	50,000	20,151	(29,849)
Income	(51,500)	(360,125)	(308,625)
Total Directly Controllable (Income)/Expenditure	(1,500)	(339,973)	(338,473)
Indirect Expenditure	26,050	65,633	39,583
Net (Income)/Expenditure	24,550	(274,340)	(298,890)

Service Comments:

SPA fees will continue to be collected as planning applications are approved therefore income should increase, however this is impossible to forecast

Service: Street Cleansing	Revised Budget	Projected Outturn	Variance
Direct Expenditure	1,971,500	1,628,230	(343,270)
Income	(182,910)	(184,911)	(2,001)
Total Directly Controllable (Income)/Expenditure	1,788,590	1,443,319	(345,271)
Indirect Expenditure	527,970	605,266	77,296
Net (Income)/Expenditure	2,316,560	2,048,585	(267,975)

Service Comments:

Service: Street Furniture	Revised Budget	Projected Outturn	Variance
Direct Expenditure	57,700	58,777	1,077
Total Directly Controllable (Income)/Expenditure	57,700	58,777	1,077
Indirect Expenditure	53,690	26,956	(26,734)
Net (Income)/Expenditure	111,390	85,732	(25,658)

Service Comments:



SERVICES - Service Delivery Directorate

Service: Taxi Licensing	Revised Budget	Projected Outturn	Variance
Direct Expenditure	144,270	125,814	(18,456)
Income	(124,200)	(121,267)	2,933
Total Directly Controllable (Income)/Expenditure	20,070	4,548	(15,522)
Indirect Expenditure	72,590	74,893	2,303
Net (Income)/Expenditure	92,660	79,441	(13,219)

Service Comments:

On budget, some unknowns going forward with reductions in licences due to difficult trading environment.

Service: Tourist Information Centre	Revised Budget	Projected Outturn	Variance
Direct Expenditure	255,230	258,698	3,468
Income	(58,630)	(5,920)	52,710
Total Directly Controllable (Income)/Expenditure	196,600	252,778	56,178
Indirect Expenditure	58,680	62,235	3,555
Net (Income)/Expenditure	255,280	315,013	59,733

Service Comments:

Income losses are due to covid impact on hospitality sector, may see some recovery in early 2021

Service: Vehicle Maintenance	Revised Budget	Projected Outturn	Variance
Direct Expenditure	701,120	1,118,156	417,036
Income	(774,430)	(1,174,244)	(399,814)
Total Directly Controllable (Income)/Expenditure	(73,310)	(56,088)	17,222
Indirect Expenditure	78,670	75,363	(3,307)
Net (Income)/Expenditure	5,360	19,276	13,916

Service Comments:

Service: Waste and Fleet Business Development	Revised Budget	Projected Outturn	Variance
Direct Expenditure	1,342,930	1,405,979	63,049
Income	(2,406,650)	(2,440,525)	(33,875)
Total Directly Controllable (Income)/Expenditure	(1,063,720)	(1,034,546)	29,174
Indirect Expenditure	435,030	421,172	(13,858)
Net (Income)/Expenditure	(628,690)	(613,374)	15,316

Service Comments:

Trade waste impacted negatively by Covid. Garden Waste impacted positively by covid (increased gardening and related demand)



SERVICES - Service Delivery Directorate

Service: Woking Road Depot	Revised Budget	Projected Outturn	Variance
Direct Expenditure	458,230	361,783	(96,447)
Income	(623,240)	(604,061)	19,179
Total Directly Controllable (Income)/Expenditure	(165,010)	(242,278)	(77,268)
Indirect Expenditure	268,260	246,566	(21,694)
Net (Income)/Expenditure	103,250	4,288	(98,962)

Service Comments:

Service: Woking Road Depot Stores	Revised Budget	Projected Outturn	Variance
Direct Expenditure	68,380	44,325	(24,055)
Income	(94,450)	(61,377)	33,073
Total Directly Controllable (Income)/Expenditure	(26,070)	(17,052)	9,018
Indirect Expenditure	25,960	27,280	1,320
Net (Income)/Expenditure	(110)	10,228	10,338

Service Comments:



STRATEGY - Strategy Directorate

Directorate Summary

	<u>Revised Budget</u>	<u>Projected Outturn</u>	<u>Variance</u>
Direct Expenditure	8,191,152	11,983,079	3,791,927
Income	(13,777,140)	(11,955,507)	1,821,633
Total Directly Controllable (Income)/Expenditure	(5,585,988)	27,572	5,613,560
Indirect Expenditure	7,546,505	7,169,551	(376,954)
Net (Income)/Expenditure	1,960,517	7,197,123	5,236,606

Service: Arts Development	<u>Revised Budget</u>	<u>Projected Outturn</u>	<u>Variance</u>
Direct Expenditure	100,580	65,005	(35,575)
Total Directly Controllable (Income)/Expenditure	100,580	65,005	(35,575)
Indirect Expenditure	24,840	23,723	(1,117)
Net (Income)/Expenditure	125,420	88,728	(36,692)

Service Comments:

Service: Audit Management	<u>Revised Budget</u>	<u>Projected Outturn</u>	<u>Variance</u>
Direct Expenditure	279,450	4,316,787	4,037,337
Income	(398,730)	(398,730)	0
Total Directly Controllable (Income)/Expenditure	(119,280)	3,918,057	4,037,337
Indirect Expenditure	40,090	32,499	(7,591)
Net (Income)/Expenditure	(79,190)	3,950,556	4,029,746

Service Comments:

Future Guildford implementation costs are dealt with through reserves.

Service: Business Forum	<u>Revised Budget</u>	<u>Projected Outturn</u>	<u>Variance</u>
Direct Expenditure	24,690	30,250	5,560
Income	(30)	(5)	25
Total Directly Controllable (Income)/Expenditure	24,660	30,245	5,585
Indirect Expenditure	2,160	1,753	(407)
Net (Income)/Expenditure	26,820	31,998	5,178

Service Comments:

Service: Citizens Advice Bureau	<u>Revised Budget</u>	<u>Projected Outturn</u>	<u>Variance</u>
Direct Expenditure	283,420	400,202	116,782
Total Directly Controllable (Income)/Expenditure	283,420	400,202	116,782
Indirect Expenditure	1,290	1,290	0
Net (Income)/Expenditure	284,710	401,492	116,782

Service Comments:



STRATEGY - Strategy Directorate

Service: Civic Expenses	Revised Budget	Projected Outturn	Variance
Direct Expenditure	214,380	134,402	(79,978)
Total Directly Controllable (Income)/Expenditure	214,380	134,402	(79,978)
Indirect Expenditure	41,730	41,218	(512)
Net (Income)/Expenditure	256,110	175,620	(80,490)

Service Comments:

Service: Climate Change	Revised Budget	Projected Outturn	Variance
Direct Expenditure	232,030	108,909	(123,121)
Income	(184,300)	(170,000)	14,300
Total Directly Controllable (Income)/Expenditure	47,730	(61,091)	(108,821)
Indirect Expenditure	52,300	64,380	12,080
Net (Income)/Expenditure	100,030	3,289	(96,741)

Service Comments:

Service: Community Development	Revised Budget	Projected Outturn	Variance
Direct Expenditure	161,170	157,271	(3,899)
Total Directly Controllable (Income)/Expenditure	161,170	157,271	(3,899)
Indirect Expenditure	14,600	13,433	(1,167)
Net (Income)/Expenditure	175,770	170,704	(5,066)

Service Comments:

Service: About Guildford	Revised Budget	Projected Outturn	Variance
Direct Expenditure	53,160	14,441	(38,719)
Income	(4,500)	(1,125)	3,375
Total Directly Controllable (Income)/Expenditure	48,660	13,316	(35,344)
Indirect Expenditure	3,240	3,223	(17)
Net (Income)/Expenditure	51,900	16,539	(35,361)

Service Comments:

Service: Community Lottery	Revised Budget	Projected Outturn	Variance
Direct Expenditure	2,900	603	(2,297)
Income	(3,000)	(3,122)	(122)
Total Directly Controllable (Income)/Expenditure	(100)	(2,518)	(2,418)
Net (Income)/Expenditure	(100)	(2,518)	(2,418)

Service Comments:



STRATEGY - Strategy Directorate

Service: Public Relations	Revised Budget	Projected Outturn	Variance
Direct Expenditure	262,230	247,990	(14,240)
Total Directly Controllable (Income)/Expenditure	262,230	247,990	(14,240)
Indirect Expenditure	59,400	59,033	(367)
Net (Income)/Expenditure	321,630	307,023	(14,607)

Service Comments:

Service: Community Safety	Revised Budget	Projected Outturn	Variance
Direct Expenditure	151,160	62,175	(88,985)
Income	(15,000)	(20,038)	(5,038)
Total Directly Controllable (Income)/Expenditure	136,160	42,137	(94,023)
Indirect Expenditure	27,360	30,710	3,350
Net (Income)/Expenditure	163,520	72,846	(90,674)

Service Comments:

Service: Council and Committee Support	Revised Budget	Projected Outturn	Variance
Direct Expenditure	318,160	315,552	(2,608)
Income	(260,340)	(227,840)	32,500
Total Directly Controllable (Income)/Expenditure	57,820	87,712	29,892
Indirect Expenditure	367,370	311,263	(56,107)
Net (Income)/Expenditure	425,190	398,974	(26,216)

Service Comments:

Service: Corporate Programmes	Revised Budget	Projected Outturn	Variance
Direct Expenditure	915,320	970,946	55,626
Income	(1,176,060)	(946,437)	229,623
Total Directly Controllable (Income)/Expenditure	(260,740)	24,509	285,249
Indirect Expenditure	1,833,990	1,625,429	(208,561)
Net (Income)/Expenditure	1,573,250	1,649,938	76,688

Service Comments:

Service: Democratic Representation	Revised Budget	Projected Outturn	Variance
Direct Expenditure	710,180	708,423	(1,757)
Income	(107,800)	(17,967)	89,833
Total Directly Controllable (Income)/Expenditure	602,380	690,456	88,076
Indirect Expenditure	216,440	215,991	(449)
Net (Income)/Expenditure	818,820	906,447	87,627

Service Comments:



STRATEGY - Strategy Directorate

Service: Elections	Revised Budget	Projected Outturn	Variance
Direct Expenditure	71,800	75,636	3,836
Income	0	(9,413)	(9,413)
Total Directly Controllable (Income)/Expenditure	71,800	66,223	(5,577)
Indirect Expenditure	23,000	22,950	(50)
Net (Income)/Expenditure	94,800	89,173	(5,627)

Service Comments:

Service: Electoral Registration	Revised Budget	Projected Outturn	Variance
Direct Expenditure	255,790	188,156	(67,634)
Income	(26,610)	(38,123)	(11,513)
Total Directly Controllable (Income)/Expenditure	229,180	150,033	(79,147)
Indirect Expenditure	46,490	39,018	(7,472)
Net (Income)/Expenditure	275,670	189,050	(86,620)

Service Comments:

Service: G Live	Revised Budget	Projected Outturn	Variance
Direct Expenditure	390,100	384,527	(5,573)
Income	(49,380)	(8,230)	41,150
Total Directly Controllable (Income)/Expenditure	340,720	376,297	35,577
Indirect Expenditure	1,381,850	1,186,118	(195,732)
Net (Income)/Expenditure	1,722,570	1,562,415	(160,155)

Service Comments:

Venue has been closed since March 2020. There is a surplus from the previous contract year however there are also supplier relief payments.

Service: Grants to Voluntary Organisations	Revised Budget	Projected Outturn	Variance
Direct Expenditure	475,730	542,266	66,536
Total Directly Controllable (Income)/Expenditure	475,730	542,266	66,536
Indirect Expenditure	7,810	5,635	(2,175)
Net (Income)/Expenditure	483,540	547,901	64,361

Service Comments:

Service: Leisure Grants to Voluntary Organisations	Revised Budget	Projected Outturn	Variance
Direct Expenditure	393,060	428,683	35,623
Total Directly Controllable (Income)/Expenditure	393,060	428,683	35,623
Indirect Expenditure	0	2,417	2,417
Net (Income)/Expenditure	393,060	431,100	38,040

Service Comments:



STRATEGY - Strategy Directorate

Service: Industrial Estates	Revised Budget	Projected Outturn	Variance
Direct Expenditure	299,082	518,013	218,931
Income	(3,148,420)	(3,257,954)	(109,534)
Total Directly Controllable (Income)/Expenditure	(2,849,338)	(2,739,941)	109,397
Indirect Expenditure	296,660	251,099	(45,561)
Net (Income)/Expenditure	(2,552,678)	(2,488,842)	63,836

Service Comments:

Service: Investment Properties	Revised Budget	Projected Outturn	Variance
Direct Expenditure	96,630	188,453	91,823
Income	(4,655,840)	(4,606,257)	49,583
Total Directly Controllable (Income)/Expenditure	(4,559,210)	(4,417,804)	141,406
Indirect Expenditure	231,960	243,944	11,984
Net (Income)/Expenditure	(4,327,250)	(4,173,861)	153,389

Service Comments:

Service: Leisure Management Contract	Revised Budget	Projected Outturn	Variance
Direct Expenditure	1,273,520	834,988	(438,532)
Income	(2,071,140)	(656,788)	1,414,352
Total Directly Controllable (Income)/Expenditure	(797,620)	178,200	975,820
Indirect Expenditure	2,141,800	2,053,470	(88,330)
Net (Income)/Expenditure	1,344,180	2,231,671	887,491

Service Comments:

Covid-19 has seriously impacted the Leisure Services with closures of leisure facilities.

Service: Markets	Revised Budget	Projected Outturn	Variance
Direct Expenditure	22,070	12,414	(9,656)
Income	(32,000)	(18,257)	13,743
Total Directly Controllable (Income)/Expenditure	(9,930)	(5,844)	4,086
Indirect Expenditure	6,330	6,524	194
Net (Income)/Expenditure	(3,600)	680	4,280

Service Comments:

Service: Housing Outside the HRA	Revised Budget	Projected Outturn	Variance
Direct Expenditure	1,210	10,359	9,149
Income	(7,100)	(43,149)	(36,049)
Total Directly Controllable (Income)/Expenditure	(5,890)	(32,789)	(26,899)
Indirect Expenditure	65,520	92,114	26,594
Net (Income)/Expenditure	59,630	59,325	(306)

Service Comments:

£99K government grant for transition of night shelter to hub, covering rental short fall and works to increase capacity that is covid 19 compliant. Additional maintenance costs until April 2022.



STRATEGY - Strategy Directorate

Service: Other Property	Revised Budget	Projected Outturn	Variance
Direct Expenditure	155,990	166,642	10,652
Income	(1,092,670)	(1,265,240)	(172,570)
Total Directly Controllable (Income)/Expenditure	(936,680)	(1,098,599)	(161,919)
Indirect Expenditure	458,175	637,652	179,477
Net (Income)/Expenditure	(478,505)	(460,947)	17,558

Service Comments:

Service: Parish Liaison	Revised Budget	Projected Outturn	Variance
Direct Expenditure	185,960	185,785	(175)
Total Directly Controllable (Income)/Expenditure	185,960	185,785	(175)
Indirect Expenditure	9,580	10,855	1,275
Net (Income)/Expenditure	195,540	196,640	1,100

Service Comments:

Service: Pest Control	Revised Budget	Projected Outturn	Variance
Direct Expenditure	49,930	51,300	1,370
Income	(55,000)	(48,264)	6,736
Total Directly Controllable (Income)/Expenditure	(5,070)	3,036	8,106
Indirect Expenditure	6,060	6,052	(8)
Net (Income)/Expenditure	990	9,088	8,098

Service Comments:

Income and expenditure fluctuates depending on the number of treatments requested.

Service: Community Wellbeing	Revised Budget	Projected Outturn	Variance
Direct Expenditure	272,390	316,125	43,735
Total Directly Controllable (Income)/Expenditure	272,390	316,125	43,735
Indirect Expenditure	52,410	51,894	(516)
Net (Income)/Expenditure	324,800	368,019	43,219

Service Comments:

Service: Tourism & Development	Revised Budget	Projected Outturn	Variance
Direct Expenditure	419,250	440,308	21,058
Income	(135,680)	(35,650)	100,030
Total Directly Controllable (Income)/Expenditure	283,570	404,658	121,088
Indirect Expenditure	117,150	119,034	1,884
Net (Income)/Expenditure	400,720	523,692	122,972

Service Comments:



STRATEGY - Strategy Directorate

Service: Town Centre Management	Revised Budget	Projected Outturn	Variance
Direct Expenditure	119,800	106,470	(13,330)
Income	(353,540)	(182,918)	170,622
Total Directly Controllable (Income)/Expenditure	(233,740)	(76,447)	157,293
Indirect Expenditure	16,900	16,830	(70)
Net (Income)/Expenditure	(216,840)	(59,617)	157,223

Service Comments:

Service: Youth Council	Revised Budget	Projected Outturn	Variance
Direct Expenditure	10	0	(10)
Total Directly Controllable (Income)/Expenditure	10	0	(10)
Net (Income)/Expenditure	10	0	(10)

Service Comments: